

Minutes
Regular Session of the Breckenridge City Commission
October 6, 2020 – 5:30 PM
Breckenridge City Offices Commission Chambers
105 North Rose Avenue, Breckenridge, Texas 76424

Those Present: Bob Sims, Mayor; Tom Cyprian, Mayor Pro-Tem; Russell Blue, Commissioner; Rob Durham, Commissioner; Scott Dixon, Interim City Manager; Heather Robertson- Caraway, City Secretary; Houston Satterwhite, Public Works Director; Stacy Harrison, Public Services Director; Calvin Chaney, Fire Chief; Bacel Cantrell, Police Chief; Brant Thurmond, Tony Pilkington and Carla McKeown, Breckenridge Texan; Anfernee D. Chachere, Breckenridge American; Trey McDuff; Doug Smith, SMH; Pat Smith; Stephen Bailey; Virgil Moore, BEDC and Cory Wimberley

Those Absent: David Wimberley, Commissioner

1. **Call to Order:** Mayor Bob Sims at 5:33 P.M.
2. **Invocation Led By:** Pastor Genoa Goad
3. **Pledge of Allegiance:** Pastor Genoa Goad
4. **Consider approval of minutes of the September 1st and 23rd, 2020 City Commission Meetings**

Mayor Pro-Tem Cyprian made a motion, seconded by Commissioner Blue for approval of minutes of the September 1st and 23rd, 2020 City Commission Meetings.

When the motion was put to vote, it prevailed as follows: Ayes: Sims, Cyprian, Durham and Blue. Nays: None. Absent: Wimberley

5. **Public Testimony**

None

6. **Interim City Manager Dixon to do training with Mayor and all City Commissioners**

Interim City Manager Dixon reviewed Power Point presentation on Open Meetings and Home Rule Governance next meeting there will be a discussion on Good Governance.

7. **Department Head Reports**

Interim City Manager Dixon explained Robertson-Caraway, City Secretary has provided a spreadsheet comparing County and City budget numbers including Taxpayer costs break down. The only missing information is for the Sherriff costs and is around \$530,000.00, not provided to her.

Commissioner Durham made a motion, seconded by Mayor Pro-Tem Cyprian for approval of Department Head Reports.

When the motion was put to vote, it prevailed as follows: Ayes: Sims, Cyprian, Durham and Blue. Nays: None. Absent: Wimberley

CONSENT AGENDA

ALL ITEMS LISTED BELOW ARE CONSIDERED TO BE ROUTINE BY THE CITY COMMISSION AND WILL BE ENACTED WITH ONE MOTION, THERE WILL BE NO SEPARATE DISCUSSION OF ITEMS UNLESS A COMMISSION MEMBER OR CITIZEN SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE.

8. Request to approve previous month final Departmental Reports
9. Request to approve Resolution 20-22 to reappoint Board of Directors members to the Housing Authority of the City of Breckenridge
10. Request to approve Environmental Consultants, Inc. (ECI) proposal to serve as program coordinator to oversee the land application of Water Treatment Plant sludge on the MT7 Ranch
11. Request to approve the WCTMWD 2020-21 Budget
12. Request to approve Resolution 20-24 Chamber of Commerce Christmas Parade

Commissioner Blue made a motion, seconded by Commissioner Durham to approve consent agenda items 8-12. When the motion was put to vote, it prevailed as follows: Ayes: Sims, Cyprian, Durham and Blue. Nays: None. Absent: Wimberley

INDIVIDUAL CONSIDERATION

13. Request to approve Chamber of Commerce Haunted Hayride

Interim City Manager Dixon explained this is an individual item and not consent because this is the first time a Haunted Hayride has been requested.

Commissioner Blue made a motion, seconded by Commissioner Durham to approve Chamber of Commerce Haunted Hayride. When the motion was put to vote, it prevailed as follows: Ayes: Sims, Cyprian, Durham and Blue. Nays: None. Absent: Wimberley

14. Request to approve Amended Facility Use Agreement with New Destination Church (NDC) for the Senior Center Building

Interim City Manager Dixon explained the original agreement was for a \$1,000.00 a month. NDC proposed \$800.00 a month. NDC provided a check for \$9,600.00 to cover rent for the first year.

Commissioner Durham made a motion, seconded by Commissioner Durham to approve Amended Facility Use Agreement with New Destination Church (NDC) for the Senior Center Building. When the motion was put to vote, it prevailed as follows: Ayes: Sims, Cyprian, Durham and Blue. Nays: None. Absent: Wimberley

15. Request to approve 2nd and final reading of Ordinance 20-12 Cemetery Rules and Regulations

Interim City Manager Dixon reviewed the purpose of the Ordinance to be able to enforce the rules more effectively.

Commissioner Blue made a motion, seconded by Mayor Pro-Tem Cyprian to approve 2nd and final reading of Ordinance 20-12 Cemetery Rules and Regulations. When the motion was put to vote, it prevailed as follows: Ayes: Sims, Cyprian, Durham and Blue. Nays: None. Absent: Wimberley

16. Request to approve 2nd and final reading Ordinance 20-13 Revising Chapter 20 – Traffic, Article I in In General; to Create Section 20-13 – Towing Uninsured Motor Vehicles

Interim City Manager Dixon states this Ordinance is to protect our citizens. Chief Cantrell mentions that other counties and cities are enforcing the same type of Ordinance.

Mayor Pro-Tem Cyprian made a motion, seconded by Commissioner Blue to approve 2nd and final reading Ordinance 20-13 Revising Chapter 20 – Traffic, Article I in In General; to Create Section 20-13 – Towing Uninsured Motor Vehicles. When the motion was put to vote, it prevailed as follows: Ayes: Sims, Cyprian, Durham and Blue. Nays: None. Absent: Wimberley

17. Request to approve 2nd and final reading Ordinance 20-17 City Fee Schedule Amending Ordinance 19-15 and 19-18.

Interim City Manager Dixon stated if anyone had questions about this Ordinance, he would be glad to answer them. He also explained we need to run utilities like a business and may need to review capital costs, which will require amending these fees later to cover the costs of additional capital improvement projects.

Commissioner Durham made a motion, seconded by Mayor Pro-Tem Cyprian to approve 2nd and final reading Ordinance 20-17 City Fee Schedule Amending Ordinance 19-15 and 19-18. When the motion was put to vote, it prevailed as follows: Ayes: Sims, Cyprian, Durham and Blue. Nays: None. Absent: Wimberley

18. Request to approve Resolution 20-23 Amending Resolution 13-05 and 20-07 the Personnel Policy & Procedure Manual of the City of Breckenridge to include previous changes in Chapter #3 – Standards of Conduct – Policy #308 – Drug Free / Alcohol Free Work Place / Drug Testing; Chapter #7 – Compensation – Adding Policy #701.A – to incorporate the Certification Pay breakdown and previous changes in Policy #709 – Separation Pay; and new changes to Chapter #8 – Policy # 803 – Holidays Observed and previous changes to Policy #808 Tuition Reimbursement / Employee Training; and previous changes to Chapter #9 – Policy #906 – Bereavement.

Interim City Manager Dixon reviewed the policy changes that were previously adopted. The big change is adding 5 extra holidays and 1 personal day. This will benefit all employees and is a way to provide employees additional benefits with almost no impact to the budget.

Commissioner Blue made a motion, seconded by Commissioner Durham to approve Resolution 20-23 Amending Resolution 13-05 and 20-07 the Personnel Policy & Procedure Manual of the City of Breckenridge to include previous changes in Chapter #3 – Standards of Conduct – Policy #308 – Drug Free /Alcohol Free Work Place / Drug Testing; Chapter #7 – Compensation – Adding Policy #701.A – to incorporate the Certification Pay breakdown and previous changes in Policy #709 – Separation Pay; and new changes to Chapter #8 – Policy # 803 – Holidays Observed and previous changes to Policy #808 Tuition Reimbursement / Employee Training; and previous changes to Chapter #9 – Policy #906 – Bereavement. When the motion was put to vote, it prevailed as follows: Ayes: Sims, Cyprian, Durham and Blue. Nays: None. Absent: Wimberley

19. Discuss issues regarding American Medical Response (AMR) contract and performance

Interim City Manager Dixon stated this item is on the agenda because it was on the Counties agenda. Met with Doug of Stephens Memorial Hospital about any concerns they may have or had with AMR, and stated the City is happy with the service. Doug stated AMR has been very responsive to any issues we have had and now are very pleased with the service.

20. City Manager Reports

Interim City Manager Dixon reviewed his Report, spoke about the staff and there are no issues that are uncommon to any City. Dixon thanked the Street and Park Department for cleaning up and showed a Power Point with pictures of areas cleared and six pictures of the Pool rehab. Talked about revenue and possible options to solve some issues. There are grants available through the Texas Department of Emergency Management (TDEM), they are overseeing billions of dollars in Coronavirus Relief Funds (CRF) in Texas. On the next agenda we will talk about a tower lease with New Source Broadband (NSB) and we are working on some benefits for us.

- a. City Clean-up: October 19th – 23rd brush must be out by the 16th
- b. National Night Out: Cancelled due to COVID19 – Police & Fire will be doing something for children at the Schools and Daycares

21. Items from the City Commission not requiring formal action.

None

22. Adjourn

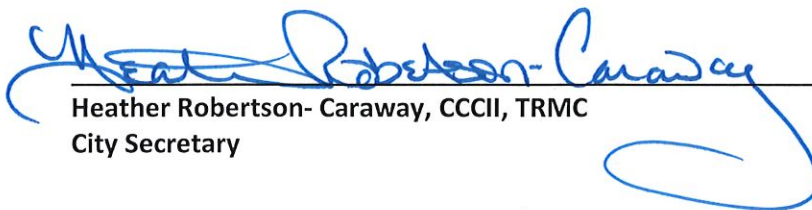
Mayor Pro-Tem Cyprian made a motion, seconded Commissioner Blue to adjourn the meeting. When the motion was put to vote, it prevailed as follows: Ayes: Sims, Cyprian, Durham and Blue. Nays: None. Absent: Wimberley

Meeting closed at 6:30 PM

ATTEST



Bob Sims,
Mayor



Heather Robertson- Caraway, CCCII, TRMC
City Secretary

