

Minutes
Regular Session of the Breckenridge City Commission
May 7, 2019 – 5:30 P.M.
Breckenridge City Offices Commission Chambers
105 North Rose Avenue, Breckenridge, Texas 76424

Those Present: Bob Sims, Mayor; Tom Cyprian, Mayor Pro-Tem; Russell Blue, Commissioner; Rob Durham Commissioner; Andy McCuiston, City Manager; Heather Robertson-Caraway, City Secretary; Houston Satterwhite, Assistant City Manager of Operations; Stacy Harrison, Public Services Director; Calvin Chaney, Fire Chief; Eileen Hayman, City Attorney; Dannie Lee; Mary Thompson; Lisa Echols; Eugenia Hall; Bobette Moss; Axel Puebla; Mckenly Roberts; Liberty Blades; Kelly Grissom; Mia Hughes; Crystal Briley; Susan Moore; Margaret Barefield; Vanessa Gonzales; Shirley Briley; Larry Briley; Joe Herring; Caleb Herring; Nick Messenger; Melanie Messenger; William Paul; Shandy Monty; Sage Diller; Wade Smith; Connie Robbins; Kim Walker; Van Robbins; Virgil Moore; Chelsi Miles; Jacob Largent; Katie Kessler; Julie Fore; Maretta Wulfjen; Angela Briley; Mrs. Pilkington, Breckenridge Texan; James Norman, Breckenridge American;

Those Absent: David Wimberley, Commissioner

1. **Call to Order:** Bob Sims, Mayor at 5:33 p.m.
2. **Invocation Led By:** Danny Lee
3. **Pledge of Allegiance:** Danny Lee
4. **Administration of Statement of Elected Officer/Oaths of Office/Issuance of Certificate of Election for City Commissioner Places 3 and 4.**

Tom Cyprian, Mayor Pro-Tem was sworn into Place 4

5. **Consider approval of minutes of the April 2, 2019 City Commission Meeting**

Commissioner Blue made a motion, seconded by Mayor Pro-Tem Cyprian for approval of minutes of the April 2, 2019 City Commission Meeting. When the motion was put to vote, it prevailed as follows: Ayes: Blue, Cyprian, Durham and Sims. Nays: None. Absent: Wimberley

6. **Citizens Presentations:**

Joe Herring has an issue on Sha Lane in the alley with drainage problems. A drainage ditch was put in years ago but his son is getting water in his house due to storm water. He proposed an idea to solve this problem. Build up the alley and pour a concrete curb to help alleviate this issue. He feels the City should pay for the repairs. This issue can be added to next agenda as an action item.

CONSENT AGENDA

ALL ITEMS LISTED BELOW ARE CONSIDERED TO BE ROUTINE BY THE CITY COMMISSION AND WILL BE ENACTED WITH ONE MOTION, THERE WILL BE NO SEPARATE DISCUSSION OF ITEMS UNLESS A COMMISSION MEMBER OR CITIZEN SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE.

- 7. Request to approve Departmental Reports**
- 8. Request to approve City Funds Quarterly Investment Report - Second Quarter 2018-2019 Fiscal Year**
- 9. Request to approve Hotel/Motel Quarterly Financial Statements – 1st Quarter 2019**
- 10. Request to approve Breckenridge Economic Development Corporation Semi-annual Activity Report for October 1, 2018 through March 30, 2019**
- 11. Request to approve Audit Engagement Letter**

Commissioner Blue made a motion, seconded by Mayor Pro Tem Cyprian, to approve consent Agenda items 7-11. When the motion was put to vote, it prevailed as follows: Ayes: Durham, Cyprian, Blue and Sims. Nays: None. Absent: Wimberley

INDIVIDUAL CONSIDERATION

12. Consider Amendment #2 to Park Street Project

Sage Diller discussed Amendment #2 for additional Engineering Services. The Amendment is not prepared.

This item is tabled

13. Request to approve Resolution 19-09 to appoint a Mayor Pro Tem for 2019-2020

Andy McCuiston, City Manager stated we are appointing Tom Cyprian to Mayor Pro-Tem for a one year term.

Commissioner Blue made a motion, seconded by Commissioner Durham to approve Resolution 19-09 to appoint Tom Cyprian as Mayor Pro Tem for 2019-2020. When the motion was put to vote, it prevailed as follows: Ayes: Durham, Cyprian, Blue and Sims. Nays: None. Absent: Wimberley

14. Request to approve Resolution 19-10 Denying the Oncor Electric Delivery Company LLC's application for Distribution Cost Recovery Factor (DCRF)

Andy McCuiston, City Manager stated the Steering Committee recommends denying the Oncor rate increase.

Commissioner Durham made a motion, seconded by Mayor Pro-Tem Cyprian approve Resolution 19-10 Denying the Oncor Electric Delivery Company LLC's application for Distribution Cost Recovery Factor (DCRF) When the motion was put to vote, it prevailed as follows: Ayes: Durham, Cyprian, Blue and Sims. Nays: None. Absent: Wimberley

15. Request City Commission to review 2019-20 Budget Calendar and current City-Wide Goals and Objectives to provide input for next year

Andy McCuiston, City Manager stated we are into the Budget planning process and would like the Commission to review the Goals and Objectives. The staff needs to be notified of any changes they would like to include.

Not an Action Item

16. Request to Delegate Authority to the City Manager to Annually Renew Texas Municipal League (TML) Membership

Andy McCuiston stated Texas Legislature passed House Bill 1295 in 2015, which requires Cities to do ethics compliance forms if the Commission does certain things. You can authorize the City Manager to do these approvals.

Commissioner Blue made a motion, seconded by Mayor Pro-Tem Cyprian to Delegate Authority to the City Manager to Annually Renew Texas Municipal League (TML) Membership. When the motion was put to vote, it prevailed as follows: Ayes: Durham, Cyprian, Blue and Sims. Nays: None. Absent: Wimberley

17. Request to approve City Manager and City Secretary to get RFQ's for 2019-2020 fiscal year Annual City Audit

Andy McCuiston, City Manager stated the City would like to go out for RFQ's to begin rotating Audit Firms every 5 years.

Commissioner Blue made a motion, seconded by Mayor Pro-Tem Cyprian to approve City Manager and City Secretary to get RFQ's for 2019-2020 fiscal year Annual City Audit. When the motion was put to vote, it prevailed as follows: Ayes: Durham, Cyprian, Blue and Sims. Nays: None. Absent: Wimberley

18. Request to support Texas Midwest Community Network (TMCN) fund raisers for the purposes of the YMCA Restoration

McKinley Roberts, Liberty Blades, Axel Puebla and Mia Hughins are with the TMCN group to do work in our community and chose the YMCA as their project. A slideshow was presented, and spoke about the usefulness of having something for children to do after school, Wi-Fi, tutoring, conference room and recreational gym. They are asking for the Commissions support and approval on beginning a fund raiser. City Manager discussed the need for the building structure to be checked by an engineer. Roof needs to be repaired, they are looking into grants to help with repairs. The group is focusing on the lower floor first. Engineer, Wade Smith commends the youth for their efforts and will be getting with them in the future after the assessment of the structure. Mayor Sims stated he tried doing this 25 years ago and after a year the people lost interest. He is in full support of the children's interest and wish them the best. The overall goal is to help Breckenridge youth and our community have a place to go and have more available activities.

Waiting on building assessment to move forward. This item will be on the next agenda after the structure is checked by the engineer.

Commissioner Durham made a motion, seconded by Mayor Pro-Tem Cyprian to support Texas Midwest Community Network (TMCN) fund raisers for the purposes of the YMCA Restoration. When the motion was put to vote, it prevailed as follows: Ayes: Durham, Cyprian, Blue and Sims. Nays: None. Absent: Wimberley

19. Request to approve Ordinance 19-07 to Temporarily Reduce Speed Limit on FM 3099 through Construction Zones

Andy McCuiston, City Manager stated TxDOT has work they will be doing and have requested the speed reduction.

Commissioner Durham made a motion, seconded by Commissioner Blue to approve Ordinance 19-07 to Temporarily Reduce Speed Limit on FM 3099 through Construction Zones. When the motion was put to vote, it prevailed as follows: Ayes: Durham, Cyprian, Blue and Sims. Nays: None. Absent: Wimberley

20. Request to approve the City of Breckenridge Water Conservation and Drought Contingency Plan

Andy McCuiston, City Manager stated this is something we do every 5 years and Engineers help us complete the plan.

Mayor Pro-Tem Cyprian made a motion, seconded by Commissioner Blue to approve the City of Breckenridge Water Conservation and Drought Contingency Plan. When the motion was put to vote, it prevailed as follows: Ayes: Durham, Cyprian, Blue and Sims. Nays: None. Absent: Wimberley

21. Discuss and possibly take action on Daycare / Zoning issue

Rob Durham, Commissioner stated he had questions on the home occupation in the zoning ordinance. He thinks we need to remove 18-104 (B) from the ordinance. Eileen Hayman, City Attorney stated the legal process is that it must go through the procedural process to go before the Planning and Zoning Commission before coming to the Commission. Calvin Chaney stated this only would change the Home occupation listings not the zoning of the area. To change the zoning for the area, it would have to be R1 to R3 it would still have to go before the Planning and Zoning Board. A request would have to be made and a Public Hearing. It would cover the whole City in R1. Calvin stated the home owner came in to get a permit and stated he rented the house to someone for a daycare. The next step would be to present to Planning and Zoning. This has been differed with latitude given to 511 Westwood until after the Planning and Zoning Meeting.

Commissioner Durham made a motion, seconded by Commissioner Blue consider and possibly take action on Daycare / Zoning issue. Differ action being taken until after the Planning and Zoning Meeting. When the motion was put to vote, it prevailed as follows: Ayes: Durham, Cyprian, Blue and Sims. Nays: None. Absent: Wimberley

22. City Manager Reports

a. House Bill 2

City manager discusses the State Legislation that will affect Cities and all Cities tax revenue base. The Legislature is trying to fix problems in the larger Metropolitan Cities but need to exclude the smaller Cities. This will greatly affect smaller Cities revenue.

b. Loss of Money in the Water Office

City manager stated the last audit we had lost \$11,000 in the Water office. Recently, a money bag was lost valued at \$2,500. City Secretary stated procedures have changed to ensure this doesn't happen again and that the deposits hit the bank the same day.

c. Ambulance Contract

City Manager states that Stephens Memorial Hospital District has been in existence for 3 years. They should be able to handle the ambulance costs. City and County shouldn't need to subsidize.

d. Texas Gas Service Rate Decrease

City Manager stated the rate was decreased as a result of last years collections

23. Items from the City Commission not requiring formal action

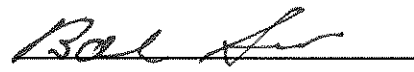
None

24. Adjourn

Commissioner Durham made a motion, seconded by Commissioner Blue, to adjourn the meeting. When the motion was put to vote, it prevailed as follows: Ayes: Durham, Wimberley and Sims. Nays: None. Absent: Wimberley

Meeting closed at 6:48 P.M.

ATTEST


Bob Sims, Mayor


Heather Robertson-Caraway, City Secretary

