

Minutes
Regular Session of the Breckenridge City Commission
February 6, 2018 – 5:30 P.M.
Breckenridge City Offices Commission Chambers
105 North Rose Avenue, Breckenridge, Texas 76424

Those Present: Tom Cyprian, Mayor Pro-Tem; Russell Blue, Commissioner; David Wimberley, Commissioner; Andy McCuiston, City Manager; Heather Robertson-Caraway, City Secretary; Houston Satterwhite, Public Works Director; Stacy Harrison, Public Services Director; Calvin Chaney, Fire Chief; Tony Pilkington, Breckenridge Texan; Peter Morgan, George, Morgan & Sneed

Those Absent: Jimmy McKay, Mayor; Rob Durham, Commissioner

1. **Call to Order:** Mayor Pro-Tem Cyprian, at 5:30 pm a quorum was established
2. **Invocation Led By:** Public Service Director Harrison
3. **Pledge of Allegiance:** Led by Commissioner Wimberley
4. **Consider approval of minutes of the January 2, 2018 City Commission Meetings.**

Commissioner Wimberley made a motion, seconded by Commissioner Cyprian, for approval of minutes of the January 2, 2018 City Commission Meeting. When the motion was put to vote, it prevailed as follows: Ayes: Cyprian, Blue and Wimberley. Nays: None. Absent: McKay, and Durham.

5. **Citizens Presentations:** None

CONSENT AGENDA

ALL ITEMS LISTED BELOW ARE CONSIDERED TO BE ROUTINE BY THE CITY COMMISSION AND WILL BE ENACTED WITH ONE MOTION, THERE WILL BE NO SEPARATE DISCUSSION OF ITEMS UNLESS A COMMISSION MEMBER OR CITIZEN SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE.

6. **Request to approve Departmental Reports.**
7. **Request to approve City Funds Quarterly Investment Report – 1st Quarter 2017-18.**
8. **Request to approve the 4th Quarter 2017 Financial Statements for Hotel/Motel Funds.**
9. **Request to approve the 2018 Hotel/Motel Budget.**
10. **Request to approve the 2016-17 Worker's Compensation Payroll Audit.**
11. **Request to approve the Racial Profiling Statistical Report.**
12. **Request to approve Planning & Zoning Commission appointments resolution.**

Commissioner Blue made a motion, seconded by Commissioner Wimberley, to approve the Consent Agenda. When the motion was put to vote, it prevailed as follows: Ayes: Cyprian, Blue and Wimberley. Nays: None. Absent: McKay, and Durham.

INDIVIDUAL CONSIDERATION

13. Request to approve Ordinance 18-01 of Order & Notice to set the General Election for May 5, 2018, as well as appoint Election Judge and an Alternate Judge.

City Secretary explained the order and notice for General Election on the 1st Saturday in May, May 5th, and appoints the Election Judge and Alternate Judge. Also added a statement to allow City Secretary to change Election Judge and Alternate Judge if needed.

Commissioner Wimberley made a motion, seconded by Commissioner Cyprian, to approve Ordinance 18-01 of Order & Notice to set the General Election for May 5, 2018, as well as appoint Election Judge and an Alternate Judge. When the motion was put to vote, it prevailed as follows: Ayes: Cyprian, Blue and Wimberley. Nays: None. Absent: McKay, and Durham.

14. Request to approve Ordinance 18-02 revising Chapter 20, Article V, Section 20-81 - Trucking Routes.

Fire Chief Chaney stated we are trying to limit the trucks that are getting off the main roads onto our side residential streets. Reviewed the street changes listed in the Ordinance. This gives us the power of the law to issue citations to enforce.

Commissioner Blue made a motion, seconded by Commissioner Cyprian, to approve Ordinance 18-02 revising Chapter 20, Article V, Section 20-81 - Trucking Routes. When the motion was put to vote, it prevailed as follows: Ayes: Cyprian, Blue and Wimberley. Nays: None. Absent: McKay, and Durham.

15. Request to approve Ordinance 18-03 revising Chapter 13, Article IV - Accommodating Food Trucks.

Fire Chief Chaney stated we have been approached by an individual in regards to our fees being too high for permits for vendors. This will accommodate only food vendors at a lower permit and make us compatible with other cities.

Commissioner Wimberley made a motion, seconded by Commissioner Blue, to approve Ordinance 18-03 revising Chapter 13, Article IV - Accommodating Food Trucks. When the motion was put to vote, it prevailed as follows: Ayes: Cyprian, Blue and Wimberley. Nays: None. Absent: McKay, and Durham.

16. Request to approve Ordinance 18-04 revising Chapter 4 - Animals and Fowl.

Fire Chief Chaney stated we have adopted the state law and it doesn't cover completely the dangerous dogs. Dangerous animals that are jumping their fences and attacking other people and their animals. We've had people show animal attacks and a lady in a wheel chair that was attacked. This gives us more control in regards to a dangerous animal.

Commissioner Blue made a motion, seconded by Commissioner Wimberley, to approve Ordinance 18-04 revising Chapter 4 - Animals and Fowl. When the motion was put to vote, it prevailed as follows: Ayes: Cyprian, Blue and Wimberley. Nays: None. Absent: McKay, and Durham.

17. Request to approve the City’s Audit for Fiscal Year 2016-17.

Peter Morgan with GMS, reviewed the findings. He went over the audit revenues, expenditures and main fund balances. City Manager McCuiston stated all items in management letter have been addressed. We are doing a complete inventory on assets. New policies and procedures are now in place and additional training on software is scheduled for the Internal Controls.

Commissioner Wimberley made a motion, seconded by Commissioner Blue, to approve the City’s Audit for Fiscal Year 2016-17. When the motion was put to vote, it prevailed as follows: Ayes: Cyprian, Blue and Wimberley. Nays: None. Absent: McKay, and Durham.

18. City Manager Reports

- a. **Trade Days** – City Manager McCuiston stated January show was very lean. This is our first show in January and it was cold.
- b. **GFOA Budget Award** – City Manager McCuiston stated we have received the GFOA Budget Award again for the 3rd year.

19. Items from the City Commission not requiring formal action: None

20. Adjourn

Commissioner Wimberley made a motion, seconded by Commissioner Blue, to adjourn the meeting. When the motion was put to vote, it prevailed as follows: Ayes: Cyprian, Blue and Wimberley. Nays: None. Absent: McKay, and Durham.

Meeting adjourned at 6:01 P.M.

ATTEST


Heather Robertson-Caraway, City Secretary


Jimmy McKay, Mayor

