

Minutes
Regular Session of the Breckenridge City Commission
November 7, 2017 – 5:30 P.M.
Breckenridge City Offices Commission Chambers
105 North Rose Avenue, Breckenridge, Texas 76424

Those Present: Jimmy McKay, Mayor; Tom Cyprian, Mayor Pro-Tem; Russell Blue, Commissioner; Andy McCuiston, City Manager; Heather Robertson-Caraway, City Secretary; Houston Satterwhite, Public Works Director; Stacy Harrison, Public Services Director; Calvin Chaney, Fire Chief; Brother Otho Noggle; Colden Rich, e-HT; Virgil Moore, BEDC; Tony Pilkington, Breckenridge Texan; Jimmy Potts

Those Absent: Rob Durham, Commissioner; David Wimberley, Commissioner

1. **Call to Order:** Mayor McKay, at 5:30 pm a quorum was established
2. **Invocation Led By:** Brother Otho Noggle
3. **Pledge of Allegiance:** Led by Mayor McKay
4. **Consider approval of minutes of the October 3rd & 17th, 2017 City Commission Meetings.**

Commissioner Cyprian made a motion, seconded by Commissioner Blue, for approval of minutes of the October 3rd & 17th, 2017 City Commission Meeting. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Cyprian, and Blue. Nays: None. Absent: Durham and Wimberley.

5. **Citizens Presentations:** None

CONSENT AGENDA

ALL ITEMS LISTED BELOW ARE CONSIDERED TO BE ROUTINE BY THE CITY COMMISSION AND WILL BE ENACTED WITH ONE MOTION, THERE WILL BE NO SEPARATE DISCUSSION OF ITEMS UNLESS A COMMISSION MEMBER OR CITIZEN SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE.

6. **Request to approve Departmental Reports.**
7. **Request to approve Quarterly Investment Report for 4th Quarter 2016-17.**
8. **Request to approve Hotel/Motel Quarterly Financial Statements – 3rd Quarter 2017.**
9. **Request to approve Resolution 17-25 for Stephens County Appraisal District Board of Directors Nomination Submission.**
10. **Request to approve Resolution 17-26 Vote Apportionment for Members to the Central Tax Appraisal Board.**

- 11. Request to approve Resolution 17-27 to enter into an Agreement with the State of Texas through the Texas Department of Transportation for the Temporary Closure of State Highway 180 for a Parade Associated with the Breckenridge Chamber of Commerce (Christmas Parade).**
- 12. Request to approve Breckenridge Economic Development Corporation Activity Report for April 1, 2017 through September 30, 2017.**
- 13. Request to approve George, Morgan, and Sneed Engagement Letter to Conduct Audit on Chamber of Commerce – City Hotel/Motel Tax Funds.**

Commissioner Blue made a motion, seconded by Commissioner Cyprian, to approve the Consent Agenda. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Cyprian, and Blue. Nays: None. Absent: Durham and Wimberley.

INDIVIDUAL CONSIDERATION

- 14. Request to approve Amendment 1 to e-HT's Work Order No. 6 for the Construction Phase Services associated with the Water Treatment Plant Improvements contract.**

Colden Rich with e-HT stated the way the project is broken out, there is an additional \$10,000 that is allocated for professional services that isn't accounted for in our work orders. We are requesting that the \$10,000 be moved into our contract to cover the work we did back in 2013/2014 on the Emergency Scada repairs. If you'll recall, we had a lightning strike that fried the Scada system at the Water Treatment Plant. We developed contract documents, went out for proposals and procured a company to come in and do all the work. This was separate and apart from our original fees covered. It doesn't change the loan amount or the contract, it was money that was allocated for our services, just not included in our contract. City Manager McCuiston stated with the money left over from the Water Treatment Plant project, we were going to cover the Scada System engineering costs. There wasn't any money left over and we actually wound up owing money. That was about a \$92,000 project we just hadn't paid e-HT for any engineering services on the Scada System. There is still money in the contract that we can allocate for those engineering services.

Mayor McKay made a motion, seconded by Commissioner Cyprian, to approve Amendment 1 to e-HT's Work Order No. 6 for the Construction Phase Services associated with the Water Treatment Plant Improvements contract. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Cyprian, and Blue. Nays: None. Absent: Durham and Wimberley.

- 15. Request to award the Wastewater Treatment Plant Improvements Contract to Texas Water and Soil Co. Inc., contingent upon the approval of Change Order No. 1 by the City Commission and the Texas Water Development Board approval of both the Contract with Texas Water and Soil Co. Inc. and Change Order No. 1.**

Colden Rich stated this has been a long process with the Wastewater Treatment Plant. We opened proposals back in August/September. We have been working with the contractor to modify the scope to get the price down within the range of money we have. At this point we are working on modification of the electrical portion of it. We feel comfortable with moving forward. We haven't gotten the final electrical figure. Hopefully at the next Commission meeting we will have a change order to reduce the original bid amount to the revised bid amount. Once the change order is approved, it will put the contract into motion and will also be contingent upon the Water

Development Board approval with both the change order and contract with Texas Water and Soil Co. Inc.

Commissioner Blue made a motion, seconded by Commissioner Cyprian, to award the Wastewater Treatment Plant Improvements Contract to Texas Water and Soil Co. Inc., contingent upon the approval of Change Order No. 1 by the City Commission and the Texas Water Development Board approval of both the Contract with Texas Water and Soil Co. Inc. and Change Order No. 1. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Cyprian, and Blue. Nays: None. Absent: Durham and Wimberley.

16. Request approve Resolution 17-28 for City Manager to apply for a Criminal Justice Division Grant through the Governor's Office for Rifle Resistant Body Armor Project.

City Manager McCuiston stated the wording in the resolution says the City will provide matching funds, there are no matching fund required.

Commissioner Cyprian made a motion, seconded by Commissioner Blue, to approve Resolution 17-28 for City Manager to apply for a Criminal Justice Division Grant through the Governor's Office for Rifle Resistant Body Armor Project. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Cyprian, and Blue. Nays: None. Absent: Durham and Wimberley.

17. Request to approve Ordinance 17-16 authorizing the issuance of the City's Combination Tax and Revenue Certificates of Obligation, Series 2017A

Mayor McKay made a motion, seconded by Commissioner Blue, to table adoption of the ordinance authorizing the issuance of the City's Combination Tax and Revenue Certificates of Obligation, Series 2017A, to the City Commission meeting scheduled to begin at 5:30 p.m., December 5, 2017, at the City Offices, Commission Chambers, 105 North Rose Avenue, Breckenridge, Texas. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Cyprian, and Blue. Nays: None. Absent: Durham and Wimberley

18. Request to approve Ordinance 17-17 authorizing the issuance of the City's Combination Tax and Revenue Certificates of Obligation, Series 2017B

Mayor McKay made a motion, seconded by Commissioner Cyprian, to table adoption of the ordinance authorizing the issuance of the City's Combination Tax and Revenue Certificates of Obligation, Series 2017B, to the City Commission meeting scheduled to begin at 5:30 p.m., December 5, 2017, at the City Offices, Commission Chambers, 105 North Rose Avenue, Breckenridge, Texas.. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Cyprian, and Blue. Nays: None. Absent: Durham and Wimberley.

19. Request to enter facility use agreement pending zoning approval

City Manager McCuiston stated this item has to do with the Sis Clark building. The building was being used as a food bank, who has vacated the building. We are fixing it up for the use of the Humane Society retail shop. It will require a zoning change.

Commissioner Cyprian made a motion, seconded by Commissioner Blue, to enter facility use agreement pending zoning approval. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Cyprian, and Blue. Nays: None. Absent: Durham and Wimberley.

20. City Manager Reports

- a. **City Clean-up** – Public Works Director Satterwhite stated to pick up half the town the cost was roughly \$16,000 with personnel and equipment, 72 hours tied up in it and 138 piles of brush. Numbers were not kept with for the other half of the town.
- b. **Trade Days/New Business Model** – City Manager McCuiston stated the last Trade Days we only had 9 vendors. The vendors and shoppers are declining. We have a new business model starting in January of 2018, Trade Days will be monthly on the 3rd weekend, no charge, cutting cost with minimizing staffing and advertising. We are trying to keep it going. The vendors like the facility and we hope it will continue to grow.

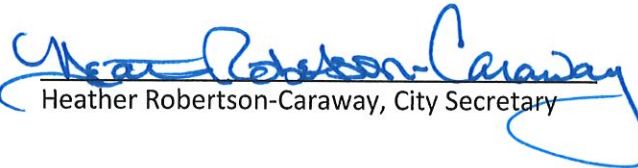
21. Items from the City Commission not requiring formal action: None

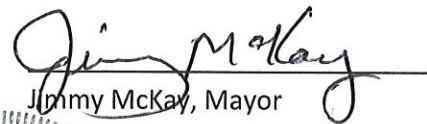
22. Adjourn

Commissioner Cyprian made a motion, seconded by Commissioner Blue, to adjourn the meeting. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Cyprian, and Blue. Nays: None. Absent: Durham and Wimberley.

Meeting adjourned at 5:47 P.M.

ATTEST


Heather Robertson-Caraway, City Secretary


Jimmy McKay, Mayor

