

Minutes
Regular Session
Breckenridge City Commission
May 2, 2017 – 5:30 P.M.
Breckenridge City Offices Commission Chambers
105 North Rose Avenue
Breckenridge, Texas 76424

Those Present: Jimmy McKay, Mayor; Tom Cyprian, Commissioner; David Wimberley, Commissioner; Rob Durham, Commissioner; Andy McCuiston, City Manager; Heather Robertson-Caraway, City Secretary; Houston Satterwhite, Public Works Director; Stacy Harrison, Public Services Director; Rev Melinda Lane, Covenant Tabernacle; Ray Grothaus; Rey Rubio; Joe Spano; Virgil Moore, BEDC

Those Absent: Russell Blue, Commissioner

1. **Call to Order:** Jimmy McKay, Mayor, at 5:30 pm a quorum was established
2. **Invocation Led By:** Rev Melinda Lane, Covenant Tabernacle
3. **Pledge of Allegiance:** Led by Commissioner Durham
4. **Consider approval of minutes of the April 4, 2017 City Commission Meeting**

Commissioner Wimberley made a motion, seconded by Commissioner Cyprian, for approval of minutes of the April 4, 2017 City Commission Meeting. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Cyprian, Durham, Wimberley. Nays: None. Absent: Blue.

5. **Citizens Presentations**

Republic Services Representatives: Ray Grothaus, Rey Rubio and Joe Spano will be here next month to discuss City Services and Contract.

CONSENT AGENDA

ALL ITEMS LISTED BELOW ARE CONSIDERED TO BE ROUTINE BY THE CITY COMMISSION AND WILL BE ENACTED WITH ONE MOTION, THERE WILL BE NO SEPARATE DISCUSSION OF ITEMS UNLESS A COMMISSION MEMBER OR CITIZEN SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE.

6. **Request to approve Departmental Reports**

- 7. Request to approve City Funds Quarterly Investment Report - Second Quarter 2016-2017 Fiscal Year**
- 8. Request to approve Hotel/Motel Quarterly Financial Statements – 1st Quarter 2017**
- 9. Request to approve Breckenridge Economic Development Corporation Semi-annual Activity Report for October 1, 2016 through March 30, 2017**
- 10. Request to approve Audit Engagement Letter**

Commissioner Durham made a motion, seconded by Commissioner Wimberley, to approve the Consent Agenda. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Cyprian, Durham, Wimberley. Nays: None. Absent: Blue.

INDIVIDUAL CONSIDERATION

- 11. Request to approve Tom Cyprian to the Central Tax Appraisal District Board to fill a vacancy**

Commissioner Wimberley made a motion, seconded by Mayor McKay, to approve Tom Cyprian to the Central Tax Appraisal District Board to fill a vacancy – with a caveat that it will not be a conflict for him to serve on the City Commission and the Central Tax Appraisal District Board; and, to only come back before the commission if it will be a conflict. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Cyprian, Durham, Wimberley. Nays: None. Absent: Blue.

- 12. Request to approve Resolution 17-09 of the City of Breckenridge, Texas, authorizing the City Manager of the City of Breckenridge to sign an agreement to contribute funds to relocate, remove and/or adjust utilities and for the cost of acquisition of certain right of way on US 183 from 180 to FM 287 with the Texas Department of Transportation**

City Manager McCuiston explains the resolution. We do not have an amount from TxDOT but our portion will be 10% of the total cost.

Commissioner Wimberley made a motion, seconded by Commissioner Cyprian, to approve Resolution 17-09 of the City of Breckenridge, Texas, authorizing the City Manager of the City of Breckenridge to sign an agreement to contribute funds to relocate, remove and/or adjust utilities and for the cost of acquisition of certain right of way on US 183 from 180 to FM 287 with the Texas Department of Transportation. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Cyprian, Durham, Wimberley. Nays: None. Absent: Blue.

- 13. Request to approve addition to policy manual**

City Secretary Robertson-Caraway reviewed the addition. City Manager McCuiston stated he wants to add at the discretion of the City Manager. Commissioner Wimberley stated it should say unless forgiven by the City Manager. City Secretary Robertson-Caraway is going to talk it over with the attorneys on which statement to go with.

Commissioner Durham made a motion, seconded by Commissioner Wimberley, to approve addition to policy manual with the amended language. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Cyprian, Durham, Wimberley. Nays: None. Absent: Blue.

14. Request City Commission review 2017-18 Budget Calendar and current City-Wide Goals and Objectives to provide input for next year.

City Manager McCuiston stated a copy of the budget calendar has been provided in the packet. He reviews goals and objectives and the GFOA budget award requirements. Explains how we have changed the goals and objectives to accommodate the GFOA requirements.

15. Request City Commission to acknowledge and ratify the error correction on Ordinance 17-07 the General Fee Schedule.

City Secretary Robertson-Caraway stated Ordinance 17-07 which was read twice at the March and April meetings had a change made quite some time back when the Fee Schedule was first created. This change was to simplify; however, it appears to inadvertently change the intent. The intent has always been to charge \$4.25 inside city limits or \$8.50 outside city limits per unit over 2. The change makes it seem like it will only charge the \$4.25 or \$8.50 once for any and all units over 2.

Commissioner Wimberley made a motion, seconded by Commissioner Cyprian, for the City Commission to acknowledge and ratify the error correction on Ordinance 17-07 the General Fee Schedule. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Cyprian, Durham, Wimberley. Nays: None. Absent: Blue.

16. City Manager Reports

- a. **HB 1295 – New Ethics Law** – City Manager McCuiston reviews HB 1295 and the changes to issue contracts.
- b. **Trade Days Report** – City Manager McCuiston discusses the events, weather issues, Farmers Market and Trade Days.
- c. **Farmers Market** – Was discussed with Trade Days report.
- d. **Mosquito Spraying** – Public Works Director Satterwhite stated the sprayer is tuned up, machine calibrated and chemicals ready. We have five guys in the process of getting licensed. We have 10 cases of briquettes for standing water.
- e. **Extra** – City Manager McCuiston stated we have about 6 to 8 more houses hauled off to the Monofill. Still working on others. Paving projects are moving along. Just got the tack down on E. Lindsey. Working on Ridgeway Circle drainage issues. Also working on N. Live Oak sewer problem.

17. Items from the City Commission not requiring formal action

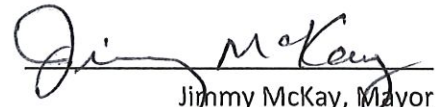
None

18. Adjourn

Commissioner Wimberley made a motion, seconded by Mayor McKay, to adjourn the meeting. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Cyprian, Durham, Wimberley. Nays: None. Absent: Blue.

Meeting adjourned at 6:03 P.M.

ATTEST


Jimmy McKay, Mayor


Heather Robertson-Caraway, City Secretary

