

Minutes
Regular Session
Breckenridge City Commission

July 1, 2013 – 6:30 P.M.
Breckenridge City Offices Commission Chambers
105 North Rose Avenue
Breckenridge, Texas 76424

Those Present: Jimmy McKay, Mayor; Kody Knight, Mayor Pro-Tem; Scott Carter, Commissioner; Sherry Strickland, Commissioner; David Wimberley, Commissioner; Andy McCuiston, City Manager; Heather Robertson, City Secretary; Keith Kindle, EHT; Malcolm Bufkin, Fire Chief; Stacy Harrison, Public Service Director; Calvin Chaney, Assistant Fire Chief; Brad Young, Bickerstaff; Gabriel Rodriguez, Public Works Director; Tom Moore, Pastor; Shane Shockley, Reymundo Guevara, Cody Riddle, Jon Jackson, Bobby Herrington.

1. Call to Order

Mayor Jimmy McKay at 6:30 P.M. a quorum was established.

2. Invocation led by Pastor Tom Moore, Christian Fellowship Church

3. Pledge of Allegiance

Mayor McKay led the Pledge of Allegiance

4. Consider approval of minutes of the June 3, 2013 City Commission Meetings

Commissioner Strickland made a motion, seconded by Commissioner Knight, for approval of minutes of the June 3, 2013 and May 20, 2013 City Commission Meetings. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Knight, Carter, Strickland, Wimberley. Nays: None. Absent: None

5. Issue Volunteer Fire Department Members their Certifications

Fire Chief Bufkin and Assistant Fire Chief Chaney issued the volunteer fire department members their certifications

6. Citizens Presentations

None

CONSENT AGENDA

ALL ITEMS LISTED BELOW ARE CONSIDERED TO BE ROUTINE BY THE CITY COMMISSION AND WILL BE ENACTED WITH ONE MOTION, THERE WILL BE NO SEPARATE DISCUSSION OF ITEMS UNLESS A COMMISSION MEMBER OR CITIZEN SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE.

7. Request to approve Departmental Reports

8. Request to approve Board of Adjustment Appointment - Tony Baeza

Commissioner Knight made a motion, seconded by Commissioner Strickland, to approve the consent agenda. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Knight, Carter, Strickland, Wimberley. Nays: None. Absent: None

INDIVIDUAL CONSIDERATION

9. Review of Zoning Ordinance and discussion with Brad Young with Bickerstaff

City Manager McCuiston stated that Bickerstaff firm has rewritten the zoning ordinance. Brad Young provided training for the staff, Board of Adjustment and the Planning and Zoning board.

Brad Young stated that the training was very productive. The ordinance that was handed out is a draft the final copy will be presented to the Planning and Zoning for recommendation to the Commission. Commissioner Strickland asked what issues if any did Planning and Zoning and Board of Adjustment have, Brad Young responded that one issue was discussed - mobile homes and if they should be allowed. The proposal that they might bring up is not to allow any type of mobile homes or manufactured house in a residential area. They decided to allow HUD code homes with concrete stem wall in the districts where they are allowed.

Fire Chief Bufkin stated that mobile homes like the ones built at Karstens would be an exception as long as the concrete stem wall is put around the mobile home. City Manager McCuiston stated that doing this would be an improvement to some of these neighborhoods.

Brad Young stated that he and the board members discussed home occupations. One of the board members suggested that they add home baking and food preparations to the home occupations list.

City Manager McCuiston stated that Brad Young helped bring the old ordinance up to date.

Mayor McKay stated that he would like a list of the neighborhoods that would be allowed to have mobile homes.

10. Request to approve Ordinance on Temporary Water Conservation Option

City Manager McCuiston stated that people are abusing the one day watering per week by letting the water run all day. Staff is now requesting to add an additional temporary restriction until the City reaches the next stage. The watering day will stay the same the only change would be watering can only be from 7-9 in the morning and 7-9 in the evening.

Mayor McKay stated that this would be a good idea.

Commissioner Strickland asked if any fines have been given to people abusing the water restrictions. City Manager McCuiston stated that he did not know if fines have been given out but police have been called and there are police reports. Staff and police department have been looking out for people abusing the water restriction.

Mayor McKay asked if this information was going to be put in the newspaper. Rob Durham stated that this information would be in the newspaper.

Mayor McKay made a motion, seconded by Commissioner Carter, to approve the request to approve Ordinance on Temporary Water Conservation Option. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Knight, Carter, Strickland, Wimberley. Nays: None. Absent: None

11. Request to accept Radio Tower Renewal Contract

Item bypassed since it has already been taken care of.

12. Request to accept TxDOT Elm Street Bridge Agreement

City Manager McCuistion stated that this is regarding the Elm St. bridge and the Hullum bridge. The state of Texas has taken the Elm St. Bridge as a project. The requirement on this would be that the City pays 10% or \$23,400. What we have selected to do is fix the Hullum Bridge; this would be the match the city needs to pay. The state of Texas needs the agreement so that they know how much the project will cost. The Hullum bridge meets the requirements to be the Elm St. bridge match.

Commissioner Carter asked what the estimated cost of \$49,000 was for, to what City Manager McCuistion stated that this is the estimated cost to fix the Hullum Bridge.

Commissioner Wimberley made a motion, seconded by Commissioner Strickland, to approve the request to accept TxDOT Elm Street Bridge Agreement. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Knight, Carter, Strickland, Wimberley. Nays: None. Absent: None

13. Consider adoption of a Resolution Authorizing Application for Financial Assistance from the Texas Water Development Board; and making certain findings in connection therewith

City Manager McCuistion stated that Keith Kindle was going to address the issue

Keith Kindle from Enprotec/Hibbs & Todd stated that this would pay for the Lake Daniel improvements, hydraulics modeling and for about 50 blocks of pipe replacement. The City would be eligible for 30% disadvantage fund which would mean the City would only have to borrow around \$1.6 million. The deadline for submission of this application is August 14th but would want to get it done by the end of July.

City Manager McCuistion stated that out of the \$2.3 million, \$1 million would go to replacing water lines.

Commissioner Carter made a motion, seconded by Commissioner Knight, to approve the adoption of a Resolution Authorizing Application for Financial Assistance from the Texas Water Development Board; and making certain findings in connection therewith. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Knight, Carter, Strickland, Wimberley.

Nays: None. Absent: None

14. Consider authorizing Mayor to execute Agreements for Legal, Financial Advisory and Engineering Services with McCall, Parkhurst & Horton L.L.P., First Southwest Company and Enprotec / Hibbs & Todd, Inc.

City Manager stated that this is the follow up for item 13 and is a list of all of the professionals that will be used.

Commissioner Wimberley made a motion, seconded by Commissioner Knight, to approve authorizing the Mayor to execute Agreements for Legal, Financial Advisory and Engineering Services with McCall, Parkhurst & Horton L.L.P., First Southwest Company and Enprotec/Hibbs & Todd, Inc. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Knight, Carter, Strickland, Wimberley. Nays: None. Absent: None

15. City Manager Reports

- a. **Stephens County Proposed 2014 Appraisal District Budget** – City Manager McCuiston stated that the budget is the same as last year.
- b. **Stephens County Appraisal District Audit** – City Manager McCuiston stated that the audit shows no discrepancies.
- c. **Website Update** – City Secretary Robertson pulled up the website and showed it to the commission members. She went through all of the tabs and showed the information on each tab.
- d. **City Employee Picnic on Monday, July 29th at 4:00 pm – 7:00 pm at Breckenridge Park / Pool** – City Manager McCuiston stated that there will be a disk golf tournament and the pool will be open for City employees, Commission members, and guests
- e. **Budget Workshop** – City Manager stated that the budget workshop will be held on August 1st and 2nd

16. Adjourn

Commissioner Wimberley made a motion, seconded by Commissioner Knight, to adjourn the meeting. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Knight, Carter, Strickland, Wimberley. Nays: None. Absent: None

Meeting adjourned at 7:34 P.M.

Jimmy McKay, Mayor

Heather Robertson, City Secretary

Seal