

Minutes  
Regular Session  
Breckenridge City Commission

June 3, 2013 – 6:30 P.M.  
Breckenridge City Offices Commission Chambers  
105 North Rose Avenue  
Breckenridge, Texas 76424

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Those Present: : Jimmy McKay, Mayor; Kody Knight, Mayor Pro-Tem; Scott Carter, Commissioner; Sherry Strickland, Commissioner; David Wimberley, Commissioner; Andy McCuiston, City Manager; Diane Latham, Assistant City Secretary; Rev. Melinda Lane, Shane Shockley, Bill Rathburn, Malcolm Bufkin, Fire Chief; Josh Berryhill, EHT; Larry Mahan, Chief; Tony Pilkington, Leslie Garcia, Sage Diller, EHT; Jay Walker, Stacy Harrison, Public Services Director; A.J. Ward.

**1. Call to Order**

Mayor Jimmy McKay at 6:30 P.M. a quorum was established.

**2. Invocation led by Rev. Melinda Lane, Covenant Tabernacle**

**3. Pledge of Allegiance**

Commissioner Strickland led the Pledge of Allegiance

**4. Consider approval of minutes of the May 6, 2013 and May 20, 2013 City Commission Meetings**

Commissioner Wimberley made a motion, seconded by Commissioner Carter, to approval of minutes of the May 6, 2013 and May 20, 2013 City Commission Meetings. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Knight, Carter, Strickland, Wimberley. Nays: None. Absent: None

**5. Citizens Presentations**

None

**CONSENT AGENDA**

**ALL ITEMS LISTED BELOW ARE CONSIDERED TO BE ROUTINE BY THE CITY COMMISSION AND WILL BE ENACTED WITH ONE MOTION, THERE WILL BE NO SEPARATE DISCUSSION OF ITEMS UNLESS A COMMISSION MEMBER OR CITIZEN SO REQUEST, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE.**

- 6. Request to approve Departmental Reports**
- 7. Request to approve the Mid-Year Budget Adjustments**
- 8. Request to approve Board of Adjustments appointment**
- 9. Request to approve Planning and Zoning Commission appointment**
- 10. Request to approve Audit Engagement Letter**

Commissioner Strickland made a motion, seconded by Commissioner Knight, to approve the consent agenda. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Knight, Carter, Strickland, Wimberley. Nays: None. Absent: None

#### **INDIVIDUAL CONSIDERATION**

##### **11. Request to approve Police Department Assessment by Bill Rathburn**

Bill Rathburn gave a Power Point presentation over the Police Department Assessment.

City Manager McCuiston stated that the timing of this process is perfect since all department heads are working on Goals and Objectives.

Mayor McKay stated that he appreciates what Bill Rathburn has done and the time that he has spent. The information that he has provided can be useful, as a citizen of Breckenridge he is willing to be more involved in the community.

Bill Rathburn stated that in order for the Police Department to change it is going to require follow up and attention.

Chief Mahan stated that he learned a lot from this experience and has started implementing some changes.

Commissioner Strickland made a motion, seconded by Commissioner Knight, to approve Police Department Assessment by Bill Rathburn. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Knight, Carter, Strickland, Wimberley. Nays: None. Absent: None

##### **12. Request to approve Drought Management Reports**

Sage Diller from EHT stated that they have provided the Commission members with a copy of the drought study, he gave a slide presentation. He thinks that the City of Breckenridge should get in the BRA waiting list that would allow them to buy rights on water out of Possum Kingdom.

City Manager McCuiston stated that it could be 2015 before they get to us on the BRA list. Other alternatives need to be looked at.

Commissioner Carter asked if they have looked at the option of ground water. Sage Diller responded that they have looked into that.

Commissioner Wimberley made a motion, seconded by Commissioner Knight, to approve Drought Management Report. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Knight, Carter, Strickland, Wimberley. Nays: None. Absent: None

### **13. Request to approve Emergency DWSRF Funding**

Sage Diller from EHT stated that additional emergency money is available left over from 2013 that cities could apply for. Received news from the Water Development Board that the City of Breckenridge was invited to apply. Now they need to start working on the formal application and decide which one of the alternatives would fit best in the funding cycle and apply for grant money.

Mayor McKay asked when the deadline for the application was. Josh Berryhill stated that there is no deadline, this is first come first served.

Commissioner Carter made a motion, seconded by Commissioner Knight, to approve Emergency DWSRF Funding. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Knight, Carter, Strickland, Wimberley. Nays: None. Absent: None

### **14. Request to approve the Substandard Building Ordinance**

City Manager McCuiston stated that City Attorney Rockefeller developed this Ordinance. Now that this Ordinance is completed, Code Enforcement can send out letters with the proper time-lines and hearing process.

Commissioner Wimberley made a motion, seconded by Commissioner Knight, to approve the Substandard Building Ordinance. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Knight, Carter, Strickland, Wimberley. Nays: None. Absent: None

### **15. Request to approve City Commission Goals and Objectives**

City Manager McCuiston stated that for the last two years around budget process, departmental goals are developed.

City Manager McCuiston asked the Commissioners if they agreed with the Goals and Objectives. Mayor McKay responded by saying that he thinks the City's website will be a good addition for the citizens. Mrs. Strickland stated that she feels the Commission has come a long way since last year, but there is still work to do.

City Manager McCuiston stated that this is the first pass at the Goals and Objectives, if any the Commission members think of anything else they would like to add to the Goals and Objectives changes can be made.

Commissioner Strickland made a motion, seconded by Commissioner Carter, to approve City Commissioner Goals and Objectives. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Knight, Carter, Strickland, Wimberley. Nays: None. Absent: None

#### **16. Request to approve Personnel Policy Addition-Employee Drug Screen Reimbursement**

City Manager McCuiston stated that this item has to do with a change to the Personnel Policy. The probation time is 180 days and some of the new hires leave before that period of time which left the City of Breckenridge losing money. If this is approved and the new hire leaves before the probation time, they will have to reimburse the drug screening with their last check.

Commissioner Wimberley made a motion, seconded by Commissioner Knight, to approve Personnel Policy Addition-Employee Drug Screen Reimbursement. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Knight, Carter, Strickland, Wimberley. Nays: None. Absent: None

#### **17. Request to approve Energy Master Plan**

City Manager McCuiston stated they have been looking for a way to cut back energy cost. Had some problems with the light in the Accounting Office, those lights were replaced with energy efficiency lights. After looking at all of the facilities they were able to contact a group that works with Oncor named Clear Results. Clear Results will provide information on how much energy is being used and give ideas on how to improve.

Commissioner Carter made a motion, seconded by Commissioner Knight, to approve Energy Master Plan. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Knight, Carter, Strickland, Wimberley. Nays: None. Absent: None

#### **18. Request to approve Recreational Trails grant application**

City Manager McCuiston stated that in 1992 the City had a trail in the Park Master Plan and from his understanding they ran out of money before they got to the trail. There is an 80/20 grant available. The deadline is February 2014. EDC has indicated that this fits into their master plan, and may be willing to fund the match on it. The only issue is that it needs to be engineered. He has already spoken with one engineer and it would cost 15-20% of the total price. The grant would only reimburse 12% of the engineering fee.

Commissioner Strickland asked if City Manager McCuiston has thought about putting lights in the park. City Manager McCuiston responded that he would like to put lighting in the park but this grant would not cover lights, he will look into other grants that could possibly cover them.

Commissioner Knight made a motion, seconded by Commissioner Strickland, to approve Recreational Trails grant application. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Knight, Carter, Strickland, Wimberley. Nays: None. Absent: None

#### **19. Request to Purchase Park Property**

City Manager McCuiston stated that these properties are adjacent of the park. He let the County know that the City was interested in properties around the park. These properties would be valuable to the City in the long range. The auction will be taking place tomorrow outside the court house.

Commissioner Knight asked what the minimum bid was. City Manager McCuiston responded that the minimum bid is \$240 and there are taxes owed on the house.

Commissioner Wimberley made a motion, seconded to Commissioner Knight, to approve Purchase Park Property. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Knight, Carter, Strickland, Wimberley. Nays: None. Absent: None

#### **20. City Manager Reports**

- a. **City Cleanup-** Fire Chief Bufkin informed that 106 letters on Phase II debris and rubbish were sent out, they are due June 1. 57 weed letters were sent out in the month of May. Junk vehicles phases 1, 2 and 3 have been completed. Batch 4 has 53 out of 59 vehicles in compliance. Batch 5 is due June 1. Will start working on substandard houses next.
- b. **Trash - 2% Rate Increase-** City Manager McCuiston stated that they have received notification from Allied that the trash rate will go up 2%.

#### **21. Adjourn**

Commissioner Wimberley made a motion, seconded by Commissioner Knight, to adjourn the meeting. When the motion was put to vote it prevailed as follows: Ayes: McKay, Knight, Carter, Wimberley. Nays: None. Absent: Strickland.

Meeting Adjourned: 9:06 P.M.

\_\_\_\_\_ Jimmy McKay, Mayor

SEAL

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Heather Robertson, City Secretary